## TOWN OF EAST WINDSOR

Board of Assessment Appeals
11 Rye St., Broad Brook, CT 06016-9553
Phone (860) 623-8878 / Fax (860) 623-4798

MEETING MINUTES March 7, 2012

Mr. King called the meeting to order at 6:00 p.m. at the East Windsor Town Hall, 11 Rye Street, Broad Brook.

ATTENDANCE
David King, Chairman
Lois Noble, Member
Brian Turley, Member
Caroline G. Madore, Assessor

## MOTION:

To approve the minutes of Board of Assessment Appeals Meeting March 6, 2012 Made by Mrs. Noble, seconded by Mr. Turley ALL MEMBERS IN FAVOR. MOTION CARRIED.

Assessment Appeal Application received via mail on March 6, 2012 (after the appeal deadline). Per state statute, the appeal cannot be heard and a letter will be drafted to notify the taxpayer.

The Board reviewed sample letters. Also language and definitions including, but not limited to, PA490, Income and Expense Statements.

The Board met with appellants to discuss their appeals of the October 1, 2011 Grand List and the Motor Vehicle Supplemental List as of October 1, 2010.

## MOTION:

To adjourn at 8:05 p.m. Made by Mrs. Noble, seconded by Mr. Turley ALL MEMBERS IN FAVOR. MOTION CARRIED. Respectfully submitted,

Kristen Ciechowski Recording Secretary